Sheffield School Association Inc.

Minutes – Thursday 14th February, 2013

Venue: VET Room at Sheffield School
Time: 7:00 pm
Meeting organiser: Kate Haberle
Meeting recorder: Kate Haberle
Present: Michael Dunn, Ron Daly, Kate Haberle, Tim Dyer, Jacqui McCarthy, Sophia Dyer, Amanda Grey, Gillian Pratt, Allison Boutcher, Dayna Grey, Kevin Rogers, Phillip Turner, Sharon Allen, Newton Maddick, Anna Maddick, Chris Puccetti

Tim welcomed everyone to the first council meeting for this year and to Chris for providing some delicious fudge for members to enjoy throughout the meeting. Tim also welcomed Ron to his first meeting as principal of the school and wished him all the best in his new role. Ron addressed the meeting by acknowledging the role of the School Council in the school and the importance of the staff in ensuring that the educational outcomes for students are achieved. He also expressed his appreciation for the School Council and how he is looking forward to the school year with our excellent staff and students. It has been a fantastic start to the year.

Apologies: Elaine Deverell, Keeley Hurley

Moved: Newton Maddick, Seconded: Jacqui McCarthy, “that apologies be accepted.”
CARRIED

1. Minutes of previous meeting: (5th December, 2012)

Moved: Phillip Turner, Seconded: Dayna Grey, “that minutes of the previous meeting be accepted.” CARRIED

2. Business Arising:
2.1 – School Transition Fund:

- A meeting will be held next Monday to continue discussions about the future of the Railton School. Ron will be attending this meeting.

3. Correspondence:

3.1 Out – Nil

In –

- **Keeley Hurley** – Letter of resignation from the council due to commitments with Air Force Cadets. Resolved to accept her resignation and respond with a letter of appreciation for her time on council. Kate will speak to the grade 9 students to seek expressions of interest to fill this casual vacancy. An election will be held if there is more than one nomination.

**Moved**: Kevin Rogers, **Seconded**: Allison Boutcher that “the inward correspondence be accepted”. **CARRIED**

4. Special Committees Reports:

- **Policy Review**: The policy review group will be activated including Anna Maddick, Tim Dyer, Ron Daly, Phillip Turner and Kate Haberle

5. Standing Reports

**Student**

- On the 6th March, high school students will travel to the Launceston Aquatic Centre to compete in the Swimming Carnival.
- Grade 9 and 10 students will get their tablets back next Thursday.
- Students settling in quite well and looking forward to what this year will bring.

**Early Childhood**

- Very busy start to the year with 40 in Kindergarten this year. It is a very exciting duty at break times!

**Secondary**

- Students have settled back into school very well.
- House meetings were held yesterday and four students were voted in from each house as male and female captain and vice-captain.
- Mr Fabian has been welcomed very well by the students and staff as History and Science teacher in the Secondary area.
• Students in grade 10 are organising their work placements for TAPP. We have 10 students on the program this year.
• Grade 7 students will be walking up Mount Roland on the 28th February.
• Kate will be talking to the grade 8 students in the next couple of weeks regarding the School Council. Two vacancies need to be filled by this year group.
• Information has been sent out to parents regarding the issuing of tablets for grade 9 and 10 students. At the end of term 1 Windows 8 will be uploaded onto these machines. Reimaging is nearly complete so they will be ready to be distributed next Thursday.

Ron gave a report on how the school year has started.

• New staff – Karen Dowie - Grade 3/4 Lisa Polden - part time office assistant, Amanda Grey – library, Thomas Fabian – secondary History and Science
• Carmen Pearce is acting Assistant Principal. This position was advertised yesterday and the successful applicant will take up this position at the beginning of second term.
• Anna Maddick, Jamie Skirving and Marcus Bakes are doing .7, .7 and .4 AST roles respectively this year.
• Enrolments are up which is encouraging. 31 students were predicted for Kindergarten but the enrolment is 40. There are potential new enrolments coming next week. We hope they enrol before census day next Friday as our staff allocation is based on our enrolment on that day.
• Our students did very well at the Don College Celebration Evening. Zachery Hampson, Karyn Jennings, Jack Tammens, Brittany Baker, Callum Hayes and Yaminga Feix all received subject awards. Resolved to write and congratulate these students on their achievements.
• Laura Ashby is holding a photographic exhibition at Gallery Tasmania. She had a write up in the Advocate. This is a wonderful achievement for someone so young. ABCTV will be doing a story on Laura on Monday. The school will be encouraged and acknowledged as well as Youth Art in the Sheffield area.

• School Priorities for 2013
• Literacy and Numeracy
• The Australian Curriculum. History has come on board this year and will be assessed. Geography in 2014 followed by the Arts and Health and Wellbeing
• Reports – The process for this year will be discussed at Management meeting on Monday afternoon. The first report will go out mid-March, followed by a mid-year report then a summary report at the end of the year.
• Personalised learning is our main priority with programs in place to target the individual needs of students.
6. Sub-committee Reports

We need to register committee members for sub-committees of the School Association. This must be in writing. We then formally delegate the committee to run these groups.

6.1 Chaplaincy

- A meeting was held today at 5.15. Esther gave her report. Finances are in good shape with Esther employed for 4 days a week. We need to raise about $15000 from the community including the donations from the local churches.
- Schools need an agency to run the Chaplaincy program with our agency being Scripture Union. Devonport run their own program and as a result have $11000 which they would like to put into a program a Railton. Our LCC is looking at how we can assist Devonport in this matter with Railton coming under our Chaplaincy program and the money managed through Scripture Union. The principal, Dianne Poulton is very excited about this prospect.
- It has been recommended that Esther attend our council meeting as recommended by Scripture Union. This will occur in April or May.

6.2 Show Committee – No Report

6.3 Farm Committee – No Report

6.4 On Line Access Centre –

- Dallas Williams from LINK in Devonport will be meeting with Ron next week. Tim Wilson will be calling for a meeting in the near future.

6.5 Junior Cattle Handlers Committee –

- Presentation Night was held at the end of the year. Chelsea Rayner was named Cattle Handler of the Year and Madalan Page was awarded the Rob Binny Herdsman Award. Jack Hanlon won the Junior Judging.
- The committee catered for about 150 at the Australia Day breakfast in the park.
- Catering at the rodeo will take place during the long weekend in March.

7. General Business

7.1 Election

- Letter from Kevin Rogers was tabled requesting membership of the School Association.

Moved: M. Dunn, Seconded: C. Puccetti that “we approve an application for membership of the Association by Kevin Rogers” CARRIED

- Casual vacancy has been declared as Kevin now has to nominate for a position as a community member.

Moved: A. Maddick, Seconded: A. Grey that “Tim Dyer be invited to fill the casual vacancy for the year 2013.” CARRIED
• A casual vacancy has been declared as a result of the resignation of Kathy Young as a staff member.

Moved: C. Puccetti, Seconded: P. Turner that “Kate Haberle be invited to fill the casual vacancy due to Kathy Young’s resignation”  CARRIED

7.2 Bendigo Bank

• Chris reported that Sally from the Bendigo Bank is very keen to get started with school banking. She has suggested a Friday afternoon for the signing up process to take place.

7.3 Parent Concern

• A council member raised a concern about the integration of a child with high needs in a specific class in the primary section of the school.
• A letter from a concerned parent was tabled.
• Assurance was given that adequate policies are in place to cater for this situation. We do not deal with specific situations on a day to day basis, but issues at a policy level are one of the main requirements of the School Association.
• It was recommended that Chris talk to Ron Daly as principal to discuss the matter. It is important that we check our policies to honour the values of our school - one of which is the emotional and physical safety of our students.

Meeting closed at: 8.06pm.

Next meeting will be held on THURSDAY 21st MARCH, 2013 at 7.00pm in the VET Room. This will be the Annual General Meeting followed by the General Meeting.