Sheffield School Association Inc.
Minutes – Thursday 18th April, 2013

Venue: VET Room at Sheffield School
Time: 7:00 pm
Meeting organiser: Kate Haberle
Meeting recorder: Kate Haberle
Present: Ron Daly, Kate Haberle, Tim Dyer, Amanda Grey, Allison Boutcher, Dayna Grey, Phillip Turner, Newton Maddick, Anna Maddick, Chris Puccetti, Melissa Dudley, Debbie May, Jacqui McCarthy, Bradley Huett, Mariska Scerri, Elaine Deverell, Kelli Parker

Apologies: Gabrielle Knight Gillian Pratt, Sharon Allen,

Moved: Allison Boutcher, Seconded: Elaine Deverell, “that apologies be accepted.”
CARRIED

Welcome to Kelli Parker and Bradley Huett who have joined the council for 2 years.

1. Minutes of previous meeting: (21st March, 2013)

Moved: Amanda Grey, Seconded: Phillip Turner, “that minutes of the previous meeting be accepted.” CARRIED

2. Business Arising: Nil

3. Correspondence:

3.1 Out –

• Michael Dunn, Sophia Dyer, Keeley Hurley and Kevin Rogers – Thanking them for their contribution to the council during their term of office.
In –

- Tasmanian State School Parents and Friends Inc. – Annual Conference and AGM on Saturday 31st August 2013. As a council we have decided not to join in this association. We feel there should be a state body of School Associations as we represent 3 bodies of students, staff and parents. Until this body is established we will not join the association.

Moved: Newton Maddick, Seconded: Jacqui McCarthy that “the inward correspondence be accepted and outward correspondence be endorsed”. CARRIED

4. Special Committees Reports: No report

5. Standing Reports

Student

- On the 21st March a group of SRC and LAC students travelled to Launceston to participate in GRIP leadership where they learned about leading others and what they are doing around our school.
- Also on the 21st March, grade 5 and 6 students had their excursion to little big shots which they all enjoyed.
- Reports were sent home on the 22nd of March.
- Everybody enjoyed their Easter break which concluded on the 2nd of April.
- On the 4th April, the grade 10 students visited the Launceston University where they were shown around the campus.
- On the 9th April, a group of 9 and 10 students represented the school at the science and engineering challenge at Reece High School. Over the two day event Sheffield School finished 5th.
- Students had their school photos on the 9th and 10th April.
- On the 10th April, all grade 9 students attended a youth expo for youth week in Burnie.
- The SRC held the first social for the year on the 11th April. The theme was back to the 80’s and it was a great hit.
- The grade 9 and 10 CPA (Community Performing Arts Group) went on an excursion to Dramarama at Devonport High School.
- The ANZAC Day assembly was held yesterday where the winners of the grade seven essay competition read out their essays. The overall winner was Tom Rockliff, best girl was Lillian Maddick and best boy was Daniel Smith.
- MADD afternoon was held yesterday as well, where students from all grades performed music, art, drama and dance items.
- First term holidays start tomorrow (19th) and school resumes on the 6th May.
- NAPLAN is coming up for Grades 3, 5, 7 and 9.

Early Childhood

- Kinder students have all been seen by Speech Pathologists and have completed a speech screen.
• Grade 1 students have been tested by Speech Pathologists on their Phonological Awareness.
• Prep Health checks have been carried out over this past week.
• All ECE classes have taken a walk to the mural park to see the new murals. Those who visited during the week of painting had a wonderful time engaging with the artists.
• Soccer started last weekend. We have two Sheffield teams: an under 7 and an under 8 team. Both teams played well on Saturday.
• ANZAC Day assembly went well. Quality of student work (including student essays and poems) was great. Special mention was made of our Prep/1 students and the letter and parcel that they had organised to send to Zachery Allen serving in Afghanistan.
• MADD afternoon was entertaining with many wonderful items from students across the school.
• Staff have been busily preparing for our Moderation day tomorrow. Work samples have been collected over the areas of Mathematics, English, History and Science. These will be shared and moderated within grade teams across the cluster.
• With the support of Anna Maddick and her secondary students, a Breakfast Club will commence day one of next term. This will target Kindergarten students and some Prep students.
• We will welcome 5 new enrolments beginning Term 2; two new Kinders, one Prep and two grade 2 students.

Primary

• Our first P-6 assembly was held on April 3rd and was hosted by 6 Bakes.
• Grade 5/6 and 6 students participated in an Aurora Footy Clinic.
• Primary social was held on April 11th.
• ANZAC Day assembly – Abbey Boutcher and Samantha Denby were the winners of the RSL ANZAC Day prize front the 3-6 area of the school.
• Students in grade 3 and 5 have been busy preparing for NAPLAN which will occur between 14-16th May.
• Tomorrow teachers will participate in Moderation Day. Grade 3/4 teachers will be at Sassafras Primary and 5/6 teachers will be at Andrew’s Creek.
• Staff and students are looking forward to a well-earned break after a very busy term!

Secondary

• Grade 10 students visited the Launceston Campus of the University of Tasmania on the 4th April.
• 18 leaders from grade 9 and 10 travelled to Launceston for the GRIP leadership event on the 12th April.
• ANZAC Day assembly was run by Courtney Davies and Meg Williams. Cassie Dunlop and Lachlan Brown laid the wreath for the secondary section of the school. Tom Rockliff won the best essay for grade 7. Lillian Maddick and Daniel Smith wrote the best girl and best boy essay.
• Michael Dunn and Hollie Jackson accompanied by Anna and Newton Maddick attended the Annual RSL dinner held recently in Sheffield.
• Purple Day was held on the 26th March. Students received a cup cake for a gold coin donation. $313.45 was raised.

• On the 9th April, students from grade 9 and 10 attended the Science and Engineering Challenge at Devonport High School.

• On the 10th April grade 9 students attended the Youth Expo in Burnie where they participated in mental health activities. Stall holders commented on our students’ lovely behaviour.

• The grade 10 SRC attended the Global Leaders Convention in Launceston. They have been inspired to organise a 40 hour famine and reduce extreme poverty.

• MADD afternoon was held on the 17th April. Students performed musical items.

• Rowing: Our students participated in the State Championships last weekend for the first time. The results were outstanding. Congratulations to coach Casey Scattergood and her father and the students for their enthusiasm in giving their best in every race.

• Liam Davies competed in the Tri State Polo Cross championships.

• Cambodia Trip: Plans are going well for the trip.

• Cuppa for Cancer will be held on 22nd May. Morning tea plates for $5 a plate will be delivered to various businesses in the community and a light luncheon for community members will take place in the sewing room. A trade table will also be at school stocked with lots of delicious cakes, jams, vegetables, etc.

• Socials for all students took place on the 11th April.

• CPA students went on an excursion to Dramarama in Devonport.

• Relay for Life – 15 students from grades 9 and 10 went to the Penguin Sports Arena for the 24 hour relay. The team goal was 100 laps pre student and this was achieved by 6 students. Anna acknowledged our students as wherever we take them out of the school, very positive comments are always made about their behaviour. Jacqui said she was very proud of the positive feedback. A walkathon was held at school to help raise funds for Relay for Life. $550 was donated for this cause. The ceremony was very moving and balloons were let go in memory of those who have succumbed to cancer or fighting it now.

• School photos have been taken including class, individual and family groups.

6. Sub-committee Reports

6.1 Chaplaincy

• Meeting was held today. Esther gave her report which was very comprehensive. It included her involvement in classes across the school and the Chic program. A question was asked, “How did we cater for our students before chaplaincy was introduced?” The Railton position will go ahead with 3 candidates being interviewed with the plan to start at the beginning of term 2. Iron and Clay will be at the Sheffield Baptist Church on the 25th May as part of Chaplaincy Week.

6.2 Show Committee – No report
6.3 Farm Committee –

- The meeting has been deferred due to Mr Barber being on leave. Correspondence has been received from Colin Pettit regarding the use of facilities at the farm and additional funding. A meeting for further discussions will take place in May.
- An audit process took place last year. It is difficult to balance the budget and be equitable with other farms in the state. The Secretary of the Department is taking a real interest in school farms and their viability.

6.4 On Line Access Centre – No report. Ron will now be on this committee.

6.5 Junior Cattle Handlers Committee – No report.

7. General Business

7.1 Staffing

- Carmen Pearce is now the substantive Assistant Principal but is going on maternity leave tomorrow. Catrina Davies and Jamie Skirving will share this role. Marcus Bakes will be full time AST in the Primary Section and Anna Maddick will increase her AST position to .8.

7.2 Railton/Sheffield Proposal

- This is being considered due to the State Transition Fund. The result of the vote in Railton was 63 families agreed to pursue looking at options and 9 families disagreed. A small working party has been formed to look at these options in more detail during term 2.

7.3 Levies

- Payment can be extended to the end of term 2. Ron to speak to Charmaine about this new payment procedure due to the introduction of 4 terms. Resolved to express a desire to accommodate this need and to ask Charmaine to put this in place.

7.4 School Plan

- Priorities in the School Plan underpin the budget. One column is the levy component and the other is the SRP component. If money is not spent by the end of the year it is put in a pool of money to be used in the next year. This year we have a beginning teacher on the staff (BETA program) and he has time release for PD. Extra money comes into support this program.
- Budget wise and staffing are looking very good. Budget was based on 437 students. However at census it had increased to 451 so it could equate to more money coming in. Money is not rolled over to next year from individual budgets but staff can ask for extra funding for a one off situation.
- Moved Phillip Turner, Seconded Chris Puccetti that “we formally adopt the budget and give permission for staff to spend the money on learning programs in the school.” CARRIED
• **School Plan:** Program leaders make recommendations for the following year.

**Moved** Chris Puccetti **Seconded** Dayna Grey that “we approve the School Plan for 2013”.  
CARRIED

7.5 **School Report**

- Debbie May spoke on the success of the Intensive Reading program where students could continue their learning from this program into the classroom. A Catch Up literacy program will be introduced this year.
- A question was asked about the school production. This depends on the focus for the year and the impact a large production has on the rest of the school. Phillip offered a sound system for use at the production at the end of term 2.

**Moved** Newton Maddick, **Seconded** Elaine Deverell that “we approve the School Report 2012.” **CARRIED** This report will be uploaded to the school web page and a copy sent to the Department.

7.6 **Casual Vacancy**

- Kelli Parker has accepted the invitation to fill a casual vacancy for two years as a parent member.
- Debbie to ask Cindy Rouse to attend the next meeting with the view of considering the invitation to fill the last casual vacancy.

7.7 **Governance and Management**

- Tim Dyer spoke on our role as a School Association.
  1. We support Ron as principal of the school and we give feedback from the community to Ron.
  2. Policies – individual issues are not discussed at a council meeting. The running of the school is managed by Ron and the staff. We make decisions on policies for the school to operate by. Discussions on policies take place here.
  3. Priorities – Where do we spend the money in the school and what things can be done in the school based on our priorities.
  4. Public relations – If anyone needs to speak on behalf of the school it has to be done by a member of the School Association.

**Meeting closed at:** 8.20pm.

Next meeting will be held on **THURSDAY 16th MAY, 2013** at 7.00pm in the VET Room.