Sheffield School Association Inc.

Minutes – Thursday 5th December, 2013

Venue: VET Room at Sheffield School
Time: 7:00 pm
Meeting organiser: Kate Haberle
Meeting recorder: Kate Haberle
Present: Ron Daly, Kate Haberle, Tim Dyer, Amanda Grey, Allison Boutcher, Dayna Grey, Philip Turner, Sharon Allen, Cindy Dunlop, Gabrielle Knight, Gillian Pratt, Debbie May, Bradley Huett, Jacqui McCarthy, Melissa Dudley, Chris Puccetti

Apologies: Elaine Deverell, Mariska Scerri, Kelli Parker, Anna Maddick, Newton Maddick

Moved: Chris Puccetti, Seconded: Philip Turner, “that apologies be accepted.” CARRIED

1. Minutes of previous meeting: (21st November, 2013)

Moved: Dayna Grey, Seconded: Cindy Dunlop, “that minutes of the previous meeting be accepted.” CARRIED

Main Items for discussion:

- Draft report for Presentation Day
- Reports
- Supper after the meeting

2. Business Arising: Nil

3. Correspondence

3.1 Out – Nil
In –

- **Gabrielle Knight** – Resignation from School Association as the family are moving interstate.

**Moved:** Debbie May, **Seconded:** Chris Puccetti, “that the inward correspondence be accepted.”

4. **Special Committees Reports:** No report

5. **Standing Reports**

**Student**

- On the 28th November, the Cambodia team set out for their target- to experience what life is like in Cambodia and to help out in a less fortunate country. They return on the 9th December.
- The primary fair was held on the 28th also with a great participation rate, including many parent helpers assisting with the younger children at the various stalls.
- The 29th November was Devonport Show public holiday.
- On the 3rd December, the grade 6 students participated in the grade 7 orientation day. They learnt about what it is like as a high school student and enjoyed a barbecue lunch at Lake Barrington. The day was enjoyed by all.
- The grade 3-6 picnic will be held on the 9th December and the 7-10 picnic will be held on the 18th December at the Bluff in Devonport.
- The presentation day assembly will be held on the 10th December where we congratulate and reward students for their efforts.
- The grade 10 leaver’s dinner will be held on the 12th December with some beautiful dresses and dashing suits on display.
- On the 13th December the end of year reports go home and the grade 10 students will enjoy a bbq at Lake Barrington followed by their leaver’s assembly.
- K-6 Christmas assembly will be held on the 18th December with many wonderful carols and songs.
- The last day of term for students is on the 19th, Yah!!!
- 6 LAC students travelled to Railton today to help co-ordinate their Athletics Carnival.
- Grade 10 exams were held on Monday.
- On Tuesday 3rd, grade 10 students attended the Don Starter Day.
- Students who went to Cambodia did their exams before they left. The Cambodia trip is going very well and the students are responding very positively to all their experiences.
- Cattle Handlers attended the Devonport Show

**Early Childhood**

- The last two weeks have been a blur. Teachers have finished reports and are getting ready for the holidays.
- Prep/1 Allen and 2 Moore had a wonderful excursion to the Ulverstone Beach. We walked from Otto’s Grotto to the Rocket Park and then to the Dinosaur Park. We had a BBQ lunch and a play on the beach. There was no rain!! It was a great day.
• ECE held an Arts Concert and raised $144.10 for our garden.
• The Pet Parade was a great success. It was held in the ECE playground. It was well attended by parents. Unfortunately the judge was unable to attend so Mrs Elson was our guest judge.
• This was followed by the School Fair which was a great success.
• On December 10th we are having our Presentation Day assembly.
• 12th and 13th December ECE will be having their end of year picnics. We will be going to the Bluff, Imaginarium and jungle Gym.
• 16th December will be the end of term parties with Santa making a guest appearance.
• 18th December is our Christmas concert.
• 19th December is our last day with the children.
• Teachers finish on 20th December.

Primary

• 28th November-Primary Fair and pet parade, A great time was had by all.
• 5/6 Richards and 6 Bakes have participated in the “Growing Up” program this week and will be attempting to go on their excursion tomorrow after rain delayed the original plan.
• 3rd December – Grade 6 students attended their grade 7 Orientation Day.
• 9th December – 3-6 picnic at the Launceston Aquatic Centre.
• 10th December – Presentation Day
• 11th December – Grade 4, 5 and 6 from Sheffield and Railton will participate in a sports afternoon.
• Teachers have been busy preparing reports that will go home on the 13th December.
• IEP meetings are in the process of taking place with parents and teachers.
• 18th December – Christmas Assembly for ECE and Primary classes.
• 19th December – Last day for students.

Secondary

• Grade 10 students sat for their English and Maths exams on 2nd December.
• They also attended Starter Day at Don College on Tuesday 3rd December.
• Grade 7 students participated in their Orientation Day 3rd December and parents were invited to an information evening on the 28th November.
• Parents of Grades 4, 5 and 6 students from Railton are very positive about the process to incorporate classes at the Sheffield campus.

Presentation Day – members are invited to the assembly and the luncheon afterwards. The organization is going well.

Tim read out his report for Presentation Day as chairperson of the School Association and asked for any comments or amendments.

Resolved “that we endorse this report.”
6. Sub-committee Reports

6.1 Chaplaincy –

- Final meeting was held today. Cement Australia donated $1000 for the programs at Railton. A photo was taken with the Cement Australia representative, Esther and members of the committee. Thanks from the School Association was passed onto Peter.
- Esther gave her report highlighting the busyness of her role in the school.
- Kate Haberle is the new chairperson with Tim stepping down.
- Debbie Baldock is treasurer.
- It was acknowledged that Esther is doing a fantastic job as she provides support to students, staff and parents.

6.2 Show Committee – No meeting

6.3 Farm Committee – No meeting. All going well.

6.4 On Line Access Centre –

- Dallas Williams is manager of Link which operates out of Devonport. The connection is not as strong now with only the sharing of facilities. It was felt that the committee does not need to come under the School Association.
- We will not renew the delegation and will take this off the books.

6.5 Junior Cattle Handlers Committee –

- Students go with their breeders to the Devonport Show.
- Chelsea Rayner won Junior Judging for the State
- Presentation of awards will be held on the 11th December.
- Cattle handler interviews were held this afternoon.
- It has been a very successful season.
- Members are working on a PowerPoint presentation for the BBQ. This will also be shown at the assembly on the last day of the term.
- Most of the students attend the Wynyard Show with their breeders.

7. General Business

7.1 Parent Participation Policy

- Tim read this policy out at the last meeting.
- Members were asked to comment.
- The principal is the leader and is able to make decisions around safety of our students.
- Tim suggested that we call it Parent and Community Participation Policy.
- Operational policies are linked to the running of the school.
Moved: Phillip Turner, Seconded: Chris Puccetti “that we adopt the Parent and Community Participation Policy.” Carried

7.2 Transition of Railton School

- MOU has been signed by Chris Puccetti with a few amendments.
- Steering committee will oversee this until new elections are held. A meeting will be held tomorrow.
- The time frame has been very tight but the transition has been positive and effective.
- Feedback from the Railton Community on the Sports Activity day was very positive. High praises for our LAC students who organised the event.

7.3 Election

- We will only need to make minor adjustments to our School Association for the integration of Railton students.
- Tim thanked everyone for their hard work during the year and their contribution to a very successful year at school.

7.4 Thank you

- Tim thanked Gill Pratt for her contribution to the School Council as she has been transferred to Penguin. She will be a great asset to the K-10 school at Penguin following her experiences at Sheffield.

Staffing

- Staffing will be finalised within the next week.
- Russell O’Rourke has gained a position in the Primary section and Sam Lutwyche will be teaching Maths, MDT and IT in the Secondary section of the school.

Meeting closed at: 7.50pm.

Next meeting will be held on THURSDAY, 20th FEBRUARY 2014 at 7.00pm in the VET Room.