Sheffield School Association Inc.

Minutes – THURSDAY 24th JULY, 2014

Venue: VET Room at Sheffield School

Time: 7:00pm

Meeting organiser: Kate Haberle

Meeting recorder: Kate Haberle

Present: Kate Haberle, Tim Dyer, Ron Daly, Trish Laws, Alison Hicks Bradley Huett, Anita Richards, Cindy Dunlop, Jamie Skirving Chris Puccetti, Helen Rockliff, Debbie May, Kelli Parker Sharon Allen, Emma Wells, Allison Boutcher, Chloe Temple,

Apologies: Newton Maddick, Lillian Maddick, Ayden Grey, Amanda Grey Nicole East, Kathy Turnbull, Elaine Deverell,

Absent: Phillip Turner

Moved: Chris Puccetti, Seconded: Allison Boutcher, “that apologies be accepted.” CARRIED

1. Minutes of previous meeting: (19th June, 2014)

Moved: Anita Richards, Seconded: Emma Wells, “that minutes of the previous meeting be accepted.” CARRIED

2. Business Arising: Nil

3. Correspondence

3.1 Out –

- **Tim Dyer** – Tim wrote a letter to the Grade 9/10 football team in recognition of their efforts and our continued support of the team. There has been no response from the team. Sam Lutwyche will follow this up with the team.

In –

- **The Hon Jeremy Rockliff MP, Deputy Premier and Minister for Education and Training** – Approval of the amended constitution. Public Officer must notify Consumer Affairs and Fair Trading of the amendment. We now have one constitution which covers both campuses.

- **Tasmanian Association of State School Organisations Inc.** – TASSO Conference and AGM 2014.
Moved: Trish Laws, Seconded: Chloe Temple, “that the inward correspondence be received and outward correspondence be endorsed.”  CARRIED

4. Special Committees Reports: No report

5. Standing Reports

Student

- Monday was a student free day and on Tuesday students started the first day of term 3.
- On the 1st August grade 7 and 9 students will be having their vaccinations.
- On the 5th August, 3/4 Mannering have an excursion to the Devonport Maritime Museum and Entertainment Centre.
- The grades 5/6 sports day is on the 6th August.
- The grade 9 students will attend a Masters Builders presentation on the 7th August.
- The 9/10 Mainland Trip departs on the 14th August with students getting very excited about the Melbourne experience.
- The Early Childhood and Primary assembly will be held on the 15th August.

Early Childhood:

- Reports went home in the second last week of term 2.
- Parent teacher interviews were held in the last week of term 2.
- The SRC organised a ‘Be a Celebrity for a Day’ to raise money for the Starlight Foundation. Our students enjoyed coming to school dressed as celebrities for the day.
- Staff had a productive professional learning day on Monday with the focus being on:
  - Revising our K-10 Literacy scope and sequence
  - Continuing to develop our year level scope and sequences and unit plans for Geography
  - Unpacking the new Respectful Schools Respectful Behaviour Departmental document. This is a Department strategic plan over 3 years. There will be a complete audit around this to guide planning for 2015.
- Students have returned well, are very settled and eager to learn.

Primary

- On the 20th June we enjoyed another successful Primary assembly showcasing our students’ work and achievements.
- Mid-year reports went home.
- Staff participated in Professional Development Plan meetings whereby staff selected one area of the teacher standards framework in which to develop their skills and ability.
- Anita attended the second Geography professional learning session looking at planning for and resourcing this area. She also attended her final session with the 21st century learning design framework.
- Parent teacher interviews were conducted in the final week of term 2 and we had an excellent turn out of parents attending.
- All staff enjoyed a well-earned two week break and they have returned fighting fit for term 3!
- On Monday 21st July primary staff participated in a professional learning day. The sessions included revising our literacy plan, planning for the geography curriculum and a session run by Geoff Davis, exploring the Respectful School, Respectful Behaviour document.
- Students have returned to school after a well-deserved break and have settled in beautifully.
- Melina Mainwaring and Alison Last, along with support staff, attended a Diabetes training day on Tuesday 22nd July.
- Staff attended a Mathletics training session on Tuesday afternoon to familiarise themselves with the site and how to individualise learning for all students.

Secondary

- Secondary students have settled in well after the holidays.
- On Monday 21st July secondary staff went to Devonport High School to attend an information session focused on creating and using rubrics. These rubrics ensure that the students know the criteria they are being marked against and that teachers are able to mark consistently. Rubrics are also useful tools to make sure that curriculum outcomes are being planned for and met through a variety of learning activities.
- Grade 7 and 9 immunisations will be on the 1st August.
- Grade 7 students have changed tasters and are excited about engaging with the new content and learning experiences.
- Master Builders’ presentation will be held on the 9th August for grade 9 students.
- The 40 hour famine will be held from the 15th to the 17th August.
- Some secondary staff (Melissa Dudley, Tom Fabian, Shannon Milne and Emma Wells) attended a professional learning session with Kent Poulton from LSN where they learnt about Fronter which is an online teaching and learning program. This was very beneficial and most students have responded well and engaged with content in the ‘online classroom’. Fronter will benefit all students, particularly those engaged in the TAP program or other leadership/extracurricular commitments as they are able to access the lessons anywhere, anytime.

Railton

- The library refurbishment has been completed. There is a reading chair where celebrities can sit and share stories with the students.
- The snake and hopscotch have been painted with the supply of paint from Paint Right.
- The sand pit has been completed with help from the Lions Club. It was filled with sand from buckets that children have filled from doing good deeds around the school. A BBQ will be erected.
- A mural has been donated. It was painted by Gillian Robnik on the side of the pool. She will be recognised at an assembly.
- School times have changed – services have been extended to meet the needs of some families in regard to bus transport and to fit in with the Sheffield Campus.

6. Sub-committee Reports

6.1 Chaplaincy –

- A community meeting will be held on the 10th August at the Sheffield Bible Chapel. Andrew Hillier will give an overview of the Devonport Chaplaincy program and the introduction of the mentoring program.

6.2 Show Committee – Meeting will be held in August.
6.3 Farm Committee –

- A meeting will be held in August

6.4 Junior Cattle Handlers Committee –

- A meeting will be held on the 25th July with Mr Barber.
- Breaking in week will take place at the end of the term.

7. General Business

7.1 School Charter

- It is hoped this will be finished by October. A meeting will be held on the 4th August to review the charter. The first draft has been completed with the inclusion of the value statement from the Railton Campus.

7.2 Years 11 and 12 –

- Ron reported on this process. A letter has been received from Colin Petit outlining what has happened so far this year.
- Alan Green is the department resource person to assist schools in this process. Ron has contacted him to confirm the date of our next community forum which will be held at 5.30pm on the 28th August followed by our normal council meeting at 7.00pm.
- It is planned for Alan to address the audience and then have a time for questions to allow the community to receive more details from a department representative.
- We need to get information out to the community through the newsletter.
- The panel will include Alan Green and speakers that offer pro and anti-points of view.
- It is not a meeting where a decision will be made but an opportunity to explore, talk, listen and learn about this new concept.
- Questions can be submitted to Alan before the meeting.
- Jamie to look into using Facebook to create an event for the 28th August and put on a page for Year 11 and 12 discussion.

7.3 Mural – Railton

- It was suggested that we follow the idea in Railton of having topiary here in Sheffield. Alison to take this suggestion to the committee for discussion. We could have a replica of the one in front of the Railton School.

7.4 Enrolments

- We now have an enrolment of 560 with 10 new enrolments recently. There are now 72 in Railton and 488 in Sheffield.

Meeting closed at 7.55pm.

Next meeting will be held on THURSDAY, 28th AUGUST, 2014 at 7.00pm in the VET Room.

The community forum will be held at 5.30pm on the 28th August.